**INVESTMENT BANKING COVER LETTER TEMPLATE**

[Company name]

[Company's street address]

[City, state, zip code]

Dear [hiring manager's name],

With my **[education or experience],** I feel I'd be a fantastic fit for the open **[job position]** at **[company** **name].** My skills in **[skill one, skill two and skill three]** truly qualify me for this job. I'm certain my experience and education, paired with **[company name's]** resources, will lead to profitable outcomes. My time at **[previous employer]** gave me the opportunity to **[experience and accomplishment].** Specifically, I **[outcome].** Additionally, I:

* [Quantify outcome one]
* [Quantify outcome two]
* [Quantify outcome three]

**[Company name]** is known in the industry for **[positive impact or workplace accomplishment].** Since I have substantial knowledge **[related skill or experience],** I know I'll be able to **[potential outcome].**

I would love to speak further about the **[job title]** opportunity at **[company name]** and discuss in detail how I can help you reach **[goal].**

Sincerely,