**RENTAL REFERENCE LETTER FROM A COLLEAGUE**

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To whom it may concern,

I am writing to you with regards to Mary James and her credibility as a potential tenant at your rental property. I am Content Specialist at Apartment List where Mary is currently employed, and am her colleague and teammate.

Mary has been employed with Apartment List for the past two years and I have known her for one year. I am writing to confirm that Mary James is in good standing with Apartment List and her co-workers.

It is without hesitation that I write this recommendation letter for Mary James. She continuously demonstrates responsibility and accountability and performs required tasks on time. She is helpful, trustworthy and honest, and possesses high levels of integrity and emotional intelligence. Additionally, Mary is a great teammate, that always meets deadlines and helps others to do so as well. She is easy-going and friendly. She hasn’t been involved in any conflicts to the best of my knowledge.

Finally, I believe that the aforementioned qualities will make Mary a responsible and reliable tenant.

If you have any questions regarding my recommendation, please don’t hesitate to contact me via email.

Sincerely,  
Angela Smith