**CANDIDATE REJECTION LETTER**

Dear **[candidate name]**,

Thank you for taking the time to meet with our team about the **[role title]** role at **[company name].** It was a pleasure to learn more about your skills and accomplishments.

Unfortunately, our team did not select you for further consideration.

I would like to note that competition for jobs at **[company name]** is always strong and that we often have to make difficult choices between many high-caliber candidates. Now that we’ve had the chance to know more about you, we will be keeping your resume on file for future openings that better fit your profile. I am happy to answer your questions if you would like any specific feedback about your application or interviews.

Thanks again for your interest in **[company name]** and best of luck with your job search.

Regards,

**[Sender Name]**