**Letter For Early Construction of House**

Date

Concern Authority

Job Designation

Construction Company name

Office Address

**Sub: Request for Early Construction of House**

Dear Concern,

I am writing to you because I would like to have permission to start the construction of my house earlier than planned. This is because I and my family have just been given our final notice to move out as the owners would like to convert this place for something else and they don’t want to wait for our house construction to finish so that we have somewhere to go. **(Describe in your own words)**. Now if they kick us out, we have nowhere to go, and it is winter in the new month. I have three kids and my wife is pregnant.

One of my kids has a disability that makes him have episodes that he can’t control and during these times he acts out at anyone nearby this is brought on by stress. **(Explain the actual cause and situation).** If we can start the construction early, then it gives me and my family hope that we won’t be on the streets at wintertime and my kids can sleep safely. I am sure that you wouldn’t want anyone to be homeless especially kids and a pregnant woman. **(Describe your requirements)**. I hope that you can grant us this request and I look forward to hearing back from you.

Yours sincerely,

Your name

Address

Contact Information