**BOARD OF DIRECTORS RESIGNATION LETTER**

Rick Yorkdale

987 Cooper St.

Beverly Hills, CA 90210

September 1, 20XX

Colleen Shute

Director

Mark & Mark Financial

555 Glasgow Pl.

Beverly Hills, CA 90210

Dear Ms. Shute,

It has been an honor to work alongside you on the Mark & Mark Financial Board of Directors. You have been more than a capable leader and I have learned much about the decision making that goes into running a successful company. However, I feel that it would be best if I resigned from my position on the Board, effective October 1, 20XX.

My commitments have become increasingly time-consuming, and, over the past year, it has been difficult for me to manage many aspects of my personal life. I want you to know that my departure is not directly related to any specific person on the Board, but simply due to my need to make my extremely strenuous schedule slightly less demanding.

With my remaining time on the Board, I would be happy to assist in the effort of finding a replacement and training said replacement so that they are fully prepared come the time of my resignation. Please contact me with any questions or comments in that regard.

Thank you for the opportunity and give my regards to the other members.

Best wishes,

Rick Yorkdale