**James Applicant**

Data Manager

Edmond, OR

(555) 555-1212

james.applicant@email.com

**OVERVIEW**

Energetic and motivating leader with a proven ability to effectively manage both staff and long and short-term projects. A self-starter and strong independent worker who excels at analyzing products and procedures to generate new ideas that improve efficiency and production quality.

**PROFESSIONAL EXPERIENCE**

**MANAGER**

COMFORT, INC., Edmond, (2018-Present)

* Manage daily operations of a $1 million foam insulation company.
* Train and supervise work crews in more efficient product installation techniques resulting in reduced material waste by 20% and labor hours by 43%.
* Instrumental in developing sales team’s knowledge in the areas of building science and energy conservation to provide customers with the information to successfully plan for, and utilize, spray foam insulation.

**DATA NETWORK MANAGER**

(2016-2018)

* Managed command and control data network used to generate video representation of geographic area surrounding the ship. The team consisted of 38 individuals from four departments.
* Production Control Officer - Coordinated the efforts of 135 personnel utilizing 37,000 man hours. Completed 520 jobs totaling over $4 million during a 13-month refurbishment period.
* Assistant Command Duty Officer - Directed daily routine utilizing a duty section of 600 personnel from 12 different departments.

**INSTRUCTOR PILOT**

(2012–2016)

* Administered, coordinated, and supervised flight and academic training for the United States flight training program that encompassed over 200 instructors and 600 students in five units.
* Coordinated and supervised four Flight Commanders to ensure that pilot completion rates met quarterly and annual goals.
* Managed and scheduled 11 instructor pilots and 38 flight students to complete primary and intermediate level flight training.

**EDUCATION**

**MBA in Finance**

AUBURN UNIVERSITY, 2021

**Bachelor of Arts in Business Economics**

UNIVERSITY OF COSTA RICA, 2012

**Advanced Flight Training**

United States Flight Patrol