**COLLEGE STUDENT RESUME**

Amanda Stevens

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**Education**

University of Pennsylvania, Philadelphia, PA

**MA in English Literature, 2019**

3.6 GPA

* Thesis topic: “The Tyranny of Knowledge: The Transnational Detective in Abe Don’s ‘Trees' ”
* Babette Bennett Full Scholarship, 2018
* Duke University, Durham, NC

**BA in English Literature, 2016**

3.35 GPA

* Dean’s List 2016, 2017
* Mellon Foundation Full Scholarship, 2015

**Work Experience**

* New Age Magazine, Boston, MA
* Junior Editor Internship, April-August 2018
* Helped writers with their research
* Fact-checked and proofread articles
* Shadowed the managing editor
* Catch of the Day, Philadelphia, PA
* Waitress, February 2015-August 2019
* Provided excellent customer service in a fast-paced environment
* Developed communication skills by relaying orders from customers to the kitchen

**Key Skills**

* Proficiency in Microsoft Office Word, Excel, PowerPoint, Outlook
* QuickBooks, 1 year professional experience
* English Fluency
* Spanish Conversational Proficiency
* Leadership Experience

**Activities And Associations**

* Silver medalist, Two Oceans Marathon, 2014, 2015, 2019
* Active member, Debate Society of the University of Pennsylvania, 2018
* Runner-up, Elle Short-Story Competition, 2017
* Section leader and member, Boston Youth Choir, 2015-2017

**Hobbies And Interests**

* Avid multi-player gamer, especially multi-player gaming
* Passionate outdoorswoman, especially about hiking, fishing and camping
* Lead guitarist in The Fireflies band
* Volunteer at several local retirement homes