**APPEAL LETTER FOR UNEMPLOYMENT DISQUALIFICATION**

Dear Mr. Franklin,

I am writing this letter to appeal the decision by the State Labor Department of Wyoming to disqualify me from receiving unemployment benefits. My Case is 00120034 and the date I received my disqualification notice was September 10, 20XX. A copy of my notice is attached to this letter. I respectfully protest the results of my unemployment disqualification.

I have been dismissed from my job and denied unemployment benefits because my supervisor reported that I came to a job site very late on Aug. 25,20XX. He states that my tardiness kept the team from working and cost the company money. In fact, I arrived at the job site early and saw that some of the supplies and equipment were not there. I left the site and drove to the company warehouse to retrieve the missing items. When I returned to the work site the crew was waiting for the equipment I had. My supervisor accused me of being late and told me I was fired. I tried to explain that I was not late, but he would not listen. I filed for unemployment benefits but was disqualified due to being fired for cause.

I have 2 witnesses, Craig Reynolds and Marty Smith who saw me arrive early and leave again to go to the warehouse for equipment and supplies that should have already been at the site. They are willing to testify on my behalf in a hearing. I would like to request a hearing so that I can have an opportunity to present my case and have the State reconsider my unemployment disqualification.

Thank you for your consideration.

Sincerely,

Jack Jones  
Jack M. Jones