**LETTER OF RECOMMENDATION**

**[Date]**

**[Address]**

**[City, postal code]**

Dear Principal Chislehurst,

It is my great pleasure to personally recommend Melanie McGregor for the role of 5th grade Math teacher at Wilton Elementary School. Ms. McGregor was a treasured member of our faculty for 6 years and was loved by students and teachers alike. As Principal of Wilton Elementary School, I can assure you that Ms. McGregor is an outstanding teacher who will quickly become an integral member of your school’s community.

When we hired Ms. McGregor 6 years ago, her extensive knowledge of mathematics and the learning needs of children were immediately apparent. With her kind-hearted and nurturing nature, she seamlessly integrated herself into all her classes and effortlessly engaged with all her students.

Since her very first year, Ms. McGregor utilized her exceptional teaching abilities to improve the average grade of her students by one letter grade. Her particularly adept use of multimedia, advanced visuals, and practical storytelling enabled her to capture the attention of her students and ensure they were always focused on schoolwork in the classroom.

I have no reservations giving Ms. McGregor my highest recommendation for this position. I am confident she will become an invaluable addition to your faculty. Please feel free to contact me if you have any questions regarding her character or teaching abilities.

Sincerely,

**[Signature]**

**[Phone]**

**[E-Mail]**