**ADDRESS PROOF LETTER FROM HR FOR BANK**

Recipient’s Name

Recipient’s Address

City, State, Zip Code

Date

Whomsoever it may concern.

This is to certify that Mr. Name As per records , working as Position in our organization since duration As per the employment records available with us, his current address are on records address This certificate is accurate and valid for the purpose of bank loan.

Thanks!!!

For Company Name