**EXIT INTERVIEW FORM**

**1. How long have you been considering leaving our company?**

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**2. How did the job match expectations?**

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**3. What reason below primarily describes your reason for leaving?**

1. New industry (significant career change)
2. Compensation
3. More opportunities for learning and growth
4. Personal Reasons
5. Manager / leadership quality
6. Day-to-day work environment / culture

**4. If you have accepted a new position, please select all the items that are more attractive about your new role:**

1. Better pay
2. Better culture
3. Better location / commute
4. Different industry
5. Manager
6. Better work-life balance
7. More career advancement opportunities
8. More career advancement opportunities

**5. What did you like most about your job?**

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**6. What did you dislike about your job? What would you change about your job?**

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**7. How would you describe the culture of our company?**

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**8. How would you describe the general atmosphere in the office?**

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**9. The quality of supervision is important to most people at work. How was your relationship with your manager?**

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**10. What could your supervisor do to improve their management style and skill?**

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**11. We try to be an employee-oriented company in which employees experience positive morale and motivation. What is your experience of employee morale and motivation in the company?**

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**12. Please provide any context to further describe your reasons for leaving. Was there an event that led to this decision?**

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**13. What were your reasons for joining our company originally? How have your feelings changed?**

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**14. Do you believe your manager supported your professional development?**

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**15. What are 1-2 things our company could do to promote a better workplace?**

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**16. Please provide context and any additional feedback you’d like to provide on your manager.**

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