3/15/2010

Mr. Mike Williams

Century Apartment Complex

25 Century Lane

Springfield, MO 13243

Subject: Letter of Income Verification for Sally Smith

 Mr. Williams,

Sally Jones has been employed as a Marketing Manager at Smith Industries since Jan 15th, 2010. Sally's annual salary as of 3/1/2010 is $40,000. She works on a full-time basis. Please contact me at 1 800 555 5555 if I can be of any additional service.

 Sincerely,

 Bob Smith

Smith Industries

123 Avenue North

Springfield, MO 12345