**RENTAL VERIFICATION FORM**

This form must be completed by the Homeowner or Landlord and submitted with the Lease Agreement (if available)

Homeowner/Landlord’s name: [Homeowner/Landlord’s name]

(Check one):

[ ]  Residence

[ ]  Room *(\*attach current utility statement from landlord with address of residence*)

|  |  |
| --- | --- |
| Tenant:[Renter Name] | Proposed lease beginning on [Date] (Month/Day/Year) |
| Address of Rental Residence: | [Street address] | [City] | [State] | [Zip Code] |

|  |  |  |
| --- | --- | --- |
| Is the renter a family member or friend? | [ ]  Yes | [ ]  No |
| Is the renter part of the Housing Voucher Program? | [ ]  Yes | [ ]  No |
| (If yes, please submit the housing voucher statement) |
| [Explain] |
| Has the renter moved in? | [ ]  Yes | [ ]  No |

|  |  |
| --- | --- |
| **Monthly Rent:** | ***$*** [Amount] |
| **Deposit:** | ***$*** [Amount] **(if applicable)** |
| **TOTAL:** | ***$*** [Amount] **(total amount required to move in)** |

|  |
| --- |
| **Amount PAID by renter** |
| [ ]  Check | [ ]  Money order | [ ]  Cash (attach copy of receipt) |
| **Balance DUE Landlord** | ***$*** [Amount] **(if applicable)** |

**Homeowner or Landlord’s Information**

|  |  |
| --- | --- |
| **Name (Please print):** | [Name] |
| **Address: (Mailing)**  | [Mailing Address] |
| **Telephone No:** | [Number] |

I declare under penalty of perjury that the information I have provided is true, correct and complete to the best of my knowledge. I also understand that if I have provided information that is false, intentionally incomplete or misleading, I may be subject to fines and/or imprisonment.

|  |  |  |
| --- | --- | --- |
| [Signature] |  | [Date] |
| **Signature of Landlord/Homeowner** |  | **Date** |
| [Print Name] |
| **Print Name** |

**Important Note to Homeowner or Landlord:**

If you are requesting that payment, be sent directly to you, please submit a completed W-9 Form with the rental agreement prior to payment. Please send the completed forms to the address below:

# [Address]