**INVESTMENT BANKING COVER LETTER EXAMPLE**

Dear Jane,

With my previous experience as a financial analyst, I feel I'd be a fantastic fit for the open senior analyst position at Base Bank. My skills in research, leadership and communication truly qualify me for this job. I'm certain my experience and education, paired with Base Bank's resources, will lead to profitable outcomes.

My time at Horizon Bank allowed me to develop and hone my analytical skills and work on some fascinating projects. Specifically, I was part of the team that led to a company-wide portfolio increase for all our customers. Additionally, I:

* Increased the average rate of return for our customers from 9% to 11%.
* Created thorough forecasts for our 10 largest clients, leading to an additional 5% of investment funds.
* Led a team of three other analysts in developing an innovative new investing strategy that increased Horizon's profits by 12%.

Base Bank is known in the industry for its commitment to customer outcomes and honest reputation in the banking industry. Since I have substantial knowledge in communication and analysis, I know I'll be able to help Base Bank's customers reach their short- and long-term investing goals while maintaining Base Bank's stellar reputation.

I would love to speak further about the Senior Analyst opportunity at Base Bank and discuss in detail how I can help you reach your company and client goals.

Sincerely,

XYZ