**TAYLOR DANIELS**

October 4, 20XX

Dear Mr. Dallas:

As a journalism and mass communications major at XYZ University preparing to graduate next month, I am eager to launch my career in newspaper journalism. Your news reporter opening advertised on Monster is an excellent match to my qualifications.

* News reporter intern at DEF News, where I wrote news and feature articles of interest to Some town-area residents.
* Reporter and editor at *The Gold Standard* **(XYZ’s student newspaper)**, where I earned a “National Pacemaker Award” **(considered to be the “Pulitzer Prize” of American college student journalism)** for my series on a fraternity hazing.
* Blogger for Somedomain.com, a student-run news website covering the local and national political scene that I co-launched and grew to 7,500 subscribers. In this role, my colleagues and I produced short-form videos as well as long-form features for daily newscasts.

In both classroom and work settings, I earned a reputation as a dedicated journalist with a passion for accurately covering important issues and events, engaging readers and helping fuel positive change.

It would be an honor to report for your award-winning newspaper and work with your talented team of writers and editors. I am confident that my experience publishing and promoting content on social media and delivering on multiple platforms would benefit.

You may review my résumé and news clips at somedomain.com. Thank you!

Sincerely,

Taylor Daniels  
Enclosure: Résumé