**EMAIL TEMPLATE**

**SOFTWARE DEVELOPER COVER LETTER**

**[Full name]**

**[Physical address]**

**[Telephone number]**

**[Email address]**

**[Date]**

Re: Application for the position of software developer

Dear **[recipient’s title and last name,]**

I would like to apply for the position of software developer as advertised **[mention where you saw the advertisement.]** I have extensive experience in software design specializing in **[#1 software specialty]** and **[#2 software specialty]** that perfectly fit the advertised job requirements.

I received my **[qualification]** from **[institution and location,]** and have **[insert number]** of years in **[software development, software design, IT, or similar.]** In my **[current or previous role]** at **[insert company name]** I **[was/am]** responsible for **[discuss your core responsibilities.]** Most recently, I was **[talk about your major accomplishments in software development or design.]**

I am impressed with **[mention notable characteristics or milestones you appreciate about the company]** and feel that my experience with **[mention specific software skills]** would be of great benefit to **[company name.]**

Please find my resume attached. Feel free to contact me if you have any further questions you would like to discuss.

Thank you for taking the time to consider my application. I look forward to hearing from you.

Sincerely,

**[Your Name]**