**EMAIL TEMPLATE**

**REAL ESTATE PARTNERS**

JEFF BAKER

San Juan

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August 14 ,20XX

Charleston, South Carolina 29401

RE: Real Estate Agent

Dear Hiring Manager,

As an experienced Real Estate Agent, the advertisement for Real Estate Agent with Real Estate Partners sparked my interest. When reviewing the position requirements, and your organization's website, I was excited to find that my qualifications and personal strengths align with your needs and mission.

I bring a comprehensive set of skills that I believe will be valuable to Real Estate Partners.

In my Real Estate Agent role, I honed my abilities in property management and contract negotiation, providing a firm foundation for the Real Estate Agent position. My communication, people - centric nature, and compassion have afforded ed me excellent customer service skills.

I am excited to contribute my talents and proficiency in critical thinking toward your team efforts. As an engaging communicator with a proven track record in property touring, my focus on building strong professional relationships has been a beneficial asset throughout my career.

Please review my enclosed resume for a more in - depth illustration of my work history and accomplishments. I would appreciate the opportunity to i n t e r v i e w at your earliest convenience. I'm eager to discuss how my personality and background fit the Real Estate Agent role.

Thank you for your time and consideration of my candidacy.

Regards,