**QUALITY CONTROL INSPECTOR RESUME**

Maxine Curry

The Big Peg

T: 0044 1218 0026

**PERSONAL SUMMARY**

A process-oriented and, results-driven Quality Control Inspector who has a passion for excellence. Maxine has experience of working on the production of a wide variety of manufactured goods and possesses a successful track of determining whether products meet expected standards. She has a technical mind that excels when being challenged and possesses an entrepreneurial spirit along with a successful track record of ensuring the timeliness, quality and accuracy of a production process. As a highly motivated individual she can effectively execute the essential duties and responsibilities of this post. Her key strengths include conducting quality control activities and ensuring compliance with legal specifications. In addition to this she has experience of using the latest electronic inspection equipment and tools including torque wrenches, rulers, calipers and gauges. Right now she is looking for a challenging work position with a company that encourages new ideas and solutions from its staff.

**CAREER HISTORY**

**QUALITY CONTROL INSPECTOR**

January 2010 – present

Employers name – Coventry

Responsible for checking that a company’s products meet national and international quality standards.

**Duties;**

* Monitoring and examining each stage of production.
* Ensuring that all testing is performed to the highest standards.
* Distributing written Quality Assurance results to appropriate parties.
* Monitoring all inspection and testing equipment to ensure current and valid calibration.
* Writing up evaluations and assessments.
* Reading blueprints and specifications.
* Conducting quality audits and surveys.
* Checking that production methods meet relevant legislation.
* Recommending changes to a production process.
* Making sure that company employees follow documented procedures and standards.
* Carrying out final inspections.
* Identifying unsafe working practices.
* Looking out for defects in a product.
* Making sure that labels are accurate.
* Discussing inspection results and conclusions with production managers.
* Performing inspections of purchased parts.
* Entering inspection results into a database.

**TRAINEE INSPECTOR**

May 2008 – January 2010

Employers name – Birmingham

**CASHIER**

July 2007 – May 2008

Employers name – Birmingham

**KEY SKILLS AND COMPETENCIES**

* Identifying problems and suggesting solutions.
* Ability to work effectively and efficiently in a team environment.
* Using data to substantiate decision-making.
* Carrying out functional testing on components and subcomponents.
* Knowledge of audit standards.
* Paying close attention to detail.
* Writing up reports for quality managers.
* Personal
* Relating well to others.
* Eager to develop new and specialized skills.

**AREAS OF EXPERTISE**

* Performing inspections
* Investigating complaints
* Safety inspections
* Records management
* Product testing
* Collecting data

**ACADEMIC QUALIFICATIONS**

**Business Administration Degree**

Central Birmingham University – 2003 – 2007

**REFERENCES**

Available on request.