**CLEANING CHECKLIST**

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| **KITCHEN**   * Use a wet rag to wipe down problem spots on the floor that love to collect debris (the toe kick underneath the cabinets, or underneath the dinner table) * Fold and hang dish towels * Organize the fridge / pantry and use this time to plan meals for the week * Wipe down kitchen, dining and food prep surfaces with an all-purpose cleaner * Load dishwasher * Empty garbage * Wipe down the microwave, crumb tray of toaster, etc. * Rinse bottom of the sink, run the disposal * Toss expired food |  | **LIVING/BEDROOM AREAS**   * Tidy up the living room, fold blankets, stack books and magazines * Dust the entertainment center * Straighten pillows, blankets, couch cushions etc. * Organize clutter, sort mail and paperwork * Do a load of laundry daily to prevent piles from building up * Empty all the wastebaskets throughout the house * Go throughout the house with a basket collecting items that don't belong and return them to the proper place * Straighten up the mudroom and arrange boots and shoes |
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| **BATHROOMS**   * Clean the sink, faucet and surfaces * Give the toilet a quick scrub Clean the mirror * Ring out wash cloths and bath toys, rinse tub * Hang or fold towels |  | **MISC.**   * vacuum the floors throughout the house * Mop the floors throughout the house * Wipe down cell phones * Tidy up the garage, the front porch * Clean litter boxes/pet areas * Wipe down gym equipment |