# EXIT INTERVIEW FORM

Employee’s Name

Employee’s Title

**What was the length of your employment?**

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**What are your reasons for leaving?**

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**What was the event or series of events that prompted your departure?**

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**What were your primary duties?**

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**Did your duties change or become unsavoury throughout your employment?**

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**What did you like about your job?**

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**What did you dislike about your job?**

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**What would you change about your job?**

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**Were you satisfied with your career progression? If not, why?**

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**Were you satisfied with your salary/benefits?**

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**Were you satisfied with your supervisor or quality of supervision?**

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**How would you describe your working relationship with your supervisor?**

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**How could your supervisor improve his/her leading style?**

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**Was your performance hindered by any company policies or procedures?**

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**How would you describe your working relationship with your co-workers?**

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**Do you feel that your job was contributory to the company’s success?**

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**Are there any working conditions at this company that you feel are detrimental?**

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**Do you have you any suggestions on how to improve working conditions here?**

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**Do you have any other comments you wish to make?**

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