**NON-RENEWAL LEASE LETTER**

**[Todays** **date]**

ABC Landlord LLC

Jon Abrams

123 Main st

Los Angeles, CA 90012

**RE:** **Notice to Not Renew**

**Tenant(s):** John Goodstein and all others in possession.

THIS IS OFFICIAL NOTICE that your current lease will not be renewed for the property located at: **1005 Broadway, Santa Monica, CA 90401**

FURTHERMORE, the last day of tenancy will be: **[date]**

You are required to vacate the property on your last day of the tenancy period. The lease agreement states that the property must be made into the same condition upon move-in, wear and tear excepted. In addition, all keys, fobs, and other devices used to enter the property shall be given to the landlord. All personal property the tenant leaves on the property shall become the possession of the landlord.

Your forwarding address must be given for notices and the return of any security deposit. If any damage is found on the property, it shall be deducted from the security deposit in accordance with State law.

**[Date]**

**[Landlord’s Signature]**

Jon Abrams