**A Letter Of Permission To Study While Working.**

To,

(Name of the sender)

(Designation of the respected person)

(Name of addressee)

Subject: letter of acceptance to study while working.

Respected Sir/ Madam,

I am an employee of your company. My name is (mention your name). I am working with this company (mention the name of your company or the name of the organization) for (mention years) years now. I am writing this letter to inform you that I would like to continue my study while working with you. I am begging you to grant the permission for restarting my study along with the work.

In my college days I was an excellent student. Due to my father’s serious health condition I have to earn for my family. At that time as an only earning member of my family it was next to impossible for me to continue my course. However, now I am getting another chance to resume my course. Without wasting this opportunity I would like to finish my course.

By writing this letter I want to request you to authorize my work at your organization along with my study. I was way much determined about my course in my college days. I am requesting you to give me the opportunity to continue my study again. I attached all the necessary papers with my letter for your testimonial.

I would like to inform you that I will focus on my work as well as my study to reach to your expectation. As a bright student of my college I will never disappoint you with my work.

You can contact me at (mention your 10 digit mobile number) or can mail me at (mention your email address) for any further information.

Truthfully,

(Name of sender)