**ABC**

|  |  |
| --- | --- |
|  **Email**: abc@andrew.cmu.edu | **Cell:** (000) 000-0000 |  |
| **EDUCATION** | **ABC University** | **XYZ, PA** |
|  | Bachelor of Science in Chemical Engineering | May 20XX |
|  | Secondary Major in Biomedical Engineering |  |
|  | GPA: 3.15/4.00 |  |

|  |  |  |
| --- | --- | --- |
|  | **ABCHigh School** | **XYZ, PA** |
|  | High School Diploma | June 20XX |
|  | GPA 3.82/4.00 |  |
| **PROJECTS** | **Capsaicin Analysis Project, Chemistry Lab** | Spring 20XX |
|  | * Designed and performed an experiment to determine the quantity

of capsaicin in |
|  | * peppers and salsas using reversed-phase HPLC.
 |  |
|  | * Presented findings to a class size of 50+ students to educate them on

critical components of the process |
|  |

**Chemical Engineering Filtration System** Fall 20XX

Partnered with a team of 4 other students to design a filtration system to remove dye from water, increasing water safety.

Identified new, cost-effective materials and reduced operating costs by 3%.

|  |  |  |
| --- | --- | --- |
| **WORK** | **ABC University Career Center** |  **XYZ, PA** |
| **EXPERIENCE** |  Career Peer Mentor | Spring 20XX – Present |
|  |  | Conduct 1-on-1 resume reviews with first-year students to educate them on resume formatting |
|  |
|  |  | Create career-related handouts and research tools to facilitate internship searches. |

|  |  |  |
| --- | --- | --- |
|  | **YMCA Camp** | **San Jose, CA** |
|  | Camp Counselor | Summers 20XX – 20XX |
|  | Coordinated the daily activities of 22 children to encourage social learning. |
|  | Collaborated with other camp counselors to plan wekly events. |
| **LEADERSHIP** | **Vice President, Institute of Chemical Engineers**  |
|  | Organize monthly speaker series featuring corporate and alumni panelists. |
|  | Engage 150 members to attend events with marketing and social media campaigns. |
| **SKILLS** | **Laboratory:** HPLC, Organic Synthesis & Purification, Gas Absorber, Rheometer |
|  | **Computer:** MathCAD, MATLAB, SIMULINK, ImageJ, AutoSketch, MS Office |
|  | **Spoken Languages:** Fluent in Spanish; Conversant in French |  |
| **ACTIVITIES** | Alpha Beta Gamma Women’s Fraternity | 20XX – Present |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |