**{*title*}**

**A White Paper**

**{*date*}**

**{*office name*}**

**{*agency name*}**

**Contents**

[1. Introduction / Background 2](#_Toc523734708)

[2. Abstract / Business Case 2](#_Toc523734709)

[3. Problem Statement / Introduction 2](#_Toc523734710)

[4. Proposed Solution(s) 2](#_Toc523734711)

[a. Introduction of Solution 2](#_Toc523734712)

[b. Application of Solution 2](#_Toc523734713)

[5. Future Direction / Long-Term Focus 2](#_Toc523734714)

[6. Results / Conclusion 2](#_Toc523734715)

[Appendices 3](#_Toc523734716)

[Appendix A – Scenarios 3](#_Toc523734717)

[Appendix B – Options 3](#_Toc523734718)

[Appendix C – Authors 3](#_Toc523734719)

[Appendix D – References 3](#_Toc523734720)

# Introduction / Background

{*brief introduction including relevant background*}

# Abstract / Business Case

{*high-level overview of the content of the paper*}

# Problem Statement / Introduction

{*problem statement or a general introduction to subject of the paper*}

# Proposed Solution(s)

## Introduction of Solution

{*introduction of the proposed solution*}

## Application of Solution

{*description of how the solution solves the problem*}

# Future Direction / Long-Term Focus

{*thoughts regarding the overall future direction of the problem and solution*}

# Results / Conclusion

{*recommendation of one solution over another*}

#

# Appendices

## Appendix A – Scenarios

{*operational scenarios referenced in the problem statement*}

## Appendix B – Options

{*list of enhancements referenced in the proposed solution*}

## Appendix C – Authors

{*list of the primary author(s) and contributors*}

## Appendix D – References

{*bibliography of resources and references*}