“Dear [Hiring Manager Name],

Thank you for getting back to me about your hiring decision. While I’m disappointed to hear that I was not selected for the [Job Title] position, I greatly appreciate the opportunity to interview for the job and meet some of the members of your team. I thoroughly enjoyed learning more about your organization and would love to be considered for any future job openings that may become available.

If you have a moment to spare, I would be interested to hear any feedback you have regarding my application and interview. I’m sure any details you can provide would be helpful to my job search.

Thank you again for your time and consideration, [Hiring Manager Name]. I hope our paths cross again, and I wish you and the rest of the team at [Company] all the best moving forward.

Sincerely,
[Full Name]”