**Letter From Landlord Confirming Tenancy**

Dear Mr. White,

We received your request for income and employment verification for Jessica England. Jessica has been employed with Global Industries for six years.

Her official date of hire is 07/07/20XX. Her official title her at our company is a shift supervisor for the packing division.

Though Jessica is a supervisor, she receives an hourly salary. Currently, her hourly salary rate is $18.90 an hour. She is eligible for overtime and as you can see from attached report, she gets quite a bit.

She averages about 15-20 hours of overtime each week. Jessica is good employees whose work status is in good standing. There are no threats of layoffs to this position, and we intend that we will have her around for quite some time.

If you have any further questions, or we can be of assistance in any way, please be sure to call me back at 740-908-1290. My office hours are Monday through Friday from 7:30 am till 4:00 pm.

Sincerely,

Lynn Remington

HR Manager