**TEMPLATE**

**ELECTRICAL ENGINEERING COVER LETETR**

Date

Dear **[Hiring Manager Name],**

Attaining an 18% increase in efficiency in our work processes at Bystronic was a nice milestone, but it wasn't easy. It took a lot of planning, design, and development of new processes, tools, and electrical equipment.

That's part of why I'm so interested in the electrical engineer position at Estavez Parks. I know you face some challenges with your equipment and process optimization. To fix them, you've advertised your need for an electrical engineer with 5 years of experience and a passion for upgrading park electrical systems. In the past, I've achieved the following:

* **Upgrading electrical systems.** Upgraded electrical systems to meet new regulatory challenges and 18% increase in demand.
* **Optimizing workflows.** Achieved 10% increase in workflow output in one year through better equipment layouts and planning.
* **Updating maintenance procedures.** Used the Total Productive Maintenance framework to reduce overall systems downtime by 25%.

I'm very interested in switching back to a park’s role. I'd like to talk to you about how my 3 years of experience as an assistant MPE Engineer for Michigan Parks has further prepared me for this position.

 Best regards,

 **[Your Name],** Electrical Engineer

 **[Phone Number]**

 **[Email]**