**TEMPLATE   
 CHARACTER WITNESS LETTER**

Dear {Sir / Madam},

First of all, receive a cordial greeting. I hope you allow me to write to you with a brief reference to Case # {case number}, which involves {Name}, who is {being sentenced, seeking custody of a child, etc.}.

I have had the opportunity to meet {Name} for {length of time} and we are {co-workers, friends, etc.}. I can speak to you with authority about the moral condition of {Name}, and I hope your good faith will take into account this brief letter when you have to make your wise decision.

In summary, {Name} is a great person and an excellent friend. {He she}. At all times, since I met him, he has shown to have a generous, kind and devoted character towards others. He is a person with a lot of integrity and really makes a great effort to make sure that he acts correctly at all times. Your colleagues and friends know that he / she is a person who has a great sense of duty that has always been shown to the other members of your community, your family and your friends.

I can truly understand how difficult it is for you to have to make a decision of this type and under these circumstances, without really knowing the person in front of you, but I trust in God that you can look at this letter and feel All the support that the family and friends of {name} are trying to provide you. All this in order to tell you that we trust your wise decision, always considering the best for everyone.

Thank you,  
{Sender}