**BOARD OF DIRECTORS RESIGNATION LETTER**

Melissa Pierce

233 Apple Tree Lane

Norfolk, VA 23121

September 18, 20XX

Mr. Aaron Beeker

Director

Norfolk Children's Museum

1038 Main Street

Norfolk, VA 23121

Dear Mr. Beeker,

It is with regret that I need to inform you about my decision to resign from the Board of Trustees for the Norfolk Children's Museum.

My family commitments and work schedule have made it impossible to give the board the time it requires to be truly effective in my position. I have seen substantial growth during the time that I have served and am confident you will continue to grow this amazing organization in my absence.

Thank you for giving me the chance to work with such a great team. I look forward to hearing about the continued successes of the Norfolk Children's Museum.

Sincerely,

Melissa Pierce