**GRAPHIC DESIGNER COVER LETTER**

**[Date]**

Dear **[Mr./Mrs./Ms. Hiring Manager’s name]**,

This is regarding the position of a Graphic Designer in your organization. Your job description states that you are on the lookout for a person well versed in multimedia, web design and working on social media. I am happy to say that I have the required expertise and skill set for the job.

I have been working as an in-house designer in the **[company name]** for the past four years and have been part of several social media campaigns and promotions. During these 4 years, I have successfully developed and implemented designs both offline and online. One of my key responsibilities was to make visual mock-ups, prototypes, and liaising with the printers.

I understand the importance of a workable website which is more than just a pretty face on the internet. Combined with my appreciation of Web trends and Google Analytics, it enabled me to contribute to the development of a functional website .

I am proficient in Adobe Creative Suite, with special expertise in photoshop, illustrator, and Dreamweaver. I am also a keen photographer and have an eye for detail, design, symmetry, and color. I am well versed with HTML5, CSS, and JavaScript.

I believe in teamwork and enjoy working with people who share the same passion for creativity and deadlines. Ever ready to upgrade my skills I am open to suggestions and guidance anytime. I am a pleasant person of few words who can convey anything of importance in simple, concise, and crisp manner.

Please find enclosed my resume with details of my previous job experiences and my achievements. Should you find me suitable for the opening in your organization please feel free to contact me.

Best Regards,

**[Your Name]**