**RETURNING TO WORK AFTER MATERNITY LEAVE**

**[Name]**

**[Address]**

**[Email]**

**[Phone #]**

**[Date]**

Dear **[Name]**

I'm writing this letter to inform you that I will be returning to my role as a human relations specialist with Freedom Health on March 10, 20XX. As you're aware, I began my maternity leave on December 10, 20XX.

I have been in contact with my supervisor and coworkers, so I'm aware of the recent procedural changes. I'm eager to return to work and provide the same high level of performance and dedication that I always have.

Sincerely,

**[Signature]**