**NANNY CONTRACT**

**EMPLOYER AND EMPLOYEE DETAILS:**

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| Employer's Name(s): |
| Employer's Address: |
| Nanny's Name: |
| Nanny’s Address: |
| Nanny’s Phone Number: |
| Nanny’s Social Security Number: |
| Number of Children: |
| Names of Children: |
| Nanny's Emergency Contact Number: |
| Contact Name (and Relation): |
| Effective Date: |

**SALARY AND WORK HOURS:**

This document confirms that the nanny agrees to work \_\_\_\_\_\_\_ hours per week with an hourly/weekly/monthly rate of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. This amount will be paid weekly/fortnightly/monthly. For any overtime hours, the nanny will be paid $\_\_\_\_\_\_\_ per hour. Public holiday pay rate will be $\_\_\_\_\_ per hour. The nanny will be provided with a minimum of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ weeks’ notice for their upcoming working hours.

**JOB RESPONSIBILITIES:**

The nanny will be responsible for the safety of the children. They will be required to (list the job requirements you expect of your nanny here).

**TAXES AND HEALTH INSURANCE:**

The employer will cover \_\_\_\_\_% of the nanny's health insurance with (nanny's insurance company). The employer will deduct taxes from the nanny's income and pay them directly to the IRS.

**LEAVE CONDITIONS:**

The nanny will be entitled to \_\_\_\_\_\_\_\_\_\_ days of annual leave and \_\_\_\_\_\_\_\_ days of paid sick days. The nanny will be required to give \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ days of notice to the employer before taking any vacation days.

**TERMINATION OF CONTRACT:**

Both the nanny and employee can choose to stay in this contract for as long or as little as either wish. However, it is agreed that a minimum of \_\_\_\_\_\_\_\_\_\_\_\_\_ weeks is provided before the contract is terminated. The nanny may be immediately dismissed without notice if any of the following rules are breached:

* Compromising the safety of the children.
* Stealing.
* Lying.
* Not completing responsibilities.
* Breaching confidentiality agreement.
* Consistent lateness.
* Inviting unapproved visitors.
* Smoking or consuming alcohol or illegal drugs during a shift.

**CHANGES TO WORK AGREEMENT:**

Any changes to the work agreement points in this document must be agreed upon in writing between the employer and the nanny.

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| Nanny's Signature: |
| Date signed: |
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| Employer's Signature: |
| Date signed: |