COMMERCIAL CONSTRUCTION PROPOSAL

**Prepared For**

[Client Name]

**Prepared By**

[Company Name]

[Point Of Contact Name]

[Address Line 1]

[Phone: 000-000-0000]

[Fax: 000-000-0000]

[Email Address]

[Company Web Address]

**Date Prepared**

[00/00/0000]

**Project Schedule**

|  |  |  |
| --- | --- | --- |
| Milestone | Start Date | End Date |
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**Project Examples**

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| --- | --- | --- | --- | --- |
| **Project Name** | **Description** | **Owner** | **Duration** | **Cost** |
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**Roles And Responsibilities**

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| --- | --- | --- |
| **Name** | **Title** | **Responsibilities** |
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**Material Overview**

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| --- | --- | --- | --- |
| **Item** | **Quantity** | **Price** | **Amount** |
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**Labor Overview**

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| --- | --- | --- | --- |
| **Labor** | **Hours** | **Rate** | **Amount** |
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**Estimate**

|  |  |
| --- | --- |
| Description | Amount |
| Material Total |  |
| Labor Total |  |
| Additional Cost 1 |  |
| Additional Cost 2 |  |
| Additional Cost 3 |  |
| Additional Cost 4 |  |
| Subtotal |  |
| Tax |  |
| Total |  |