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| --- | --- |
| **[Sender Name]** | **[Email]** |
| **[Sender Title]** | **[Address]** |
|  | **[Phone]** |

 **To:** Letter of reference for a nursing assistant

Dear **[Admissions Committee]**,

I am writing to recommend **[Name]** for the position of nursing assistant at your facility. As **[him/her]** supervisor at **[Place of Work]**, I have had the pleasure of working closely with **[him/her]** for **[Length of Time]**.

**[Name]** is a compassionate and dedicated healthcare professional who consistently puts the needs of patients first. **[He/She]** is skilled in a wide range of clinical procedures, and is able to handle even the most challenging patient situations with calmness and grace. **[Name]** is also an excellent communicator who is able to establish strong relationships with patients, their families, and other members of the care team.

I give my highest recommendation for **[Name]**'s employment as a nursing assistant, and I am confident that **[He/She]** will be a valuable asset to your facility.

Sincerely,

**[Your Name]**

**[Your Title]**

**[Your Contact Information]**