**PRODUCT MANAGER COVER LETTER**

**[Today’s Date]**

Dear **[Mr./Mrs./Ms.] [Manager’s Name],**

I am writing to apply for the product manager position at Central Bay Software. I have more than 8 years of experience working as a product manager for technology companies like yours where I have accumulated an extensive skillset. My professional expertise aligns perfectly with the goals of this position in your company.

My duties at CityTech include balancing an ever-changing product line while seeking to coordinate and connect the appropriate teams for product development to run as smoothly as possible. Central Bay Software would benefit from my skills in the following areas:

• Driving the determined solution cross the necessary development teams with good communication and leadership

• Understanding market requirements for current and future products

• Analyzing potential partner relationships for the product

I would be keen to learn more about your needs—I understand Central Bay is expanding its operations to increase production for its new product ranges, since it exceeded its sales quotas last year by a substantial amount.

Given the chance, I would be an asset for the next line of products being launched over the coming year. It would be a privilege to discuss your product manager position in more detail. I would be happy to come by whenever it is most convenient for you.

Thank you for your time, and I am looking forward to hearing from you. I can be reached at (667) 412-1147 or at cburnham@gmail.com.

Sincerely,

**[Your Name]**