**SERVER COVER LETTER**

Dear Ms. Goldie Mitchell,

I am very interested in the position of Fine Dining Server with Roaring Fork-Downtown Austin. I have three years of experience working as a server in a smaller restaurant where I learned how important it is to always be professional and friendly. This is what the customers expect and deserve and I know how to create a connection with the customers that keeps them coming back.

I have extensive knowledge of most of the foods your restaurant serves and the ability to learn about the ones that I am not already familiar with. I have the ability to explain the menu items to the guests and to answer any questions they may have about the foods. I am familiar with the standards associated with fine dining and I have the ability to meet or exceed them by providing outstanding customer service.

I have excellent math skills and experience handling all forms of payments with accuracy. I am familiar with the state liquor laws and I have the ability to comply with them when serving guests. I am also familiar the policies and procedures associated with food safety and sanitation standards.

I know how demanding this job can be but it can also be a lot of fun. I enjoy meeting so many different people and I completely understand the concept behind fine dining. I can also anticipate the needs of the guests and ensure they have everything they need throughout their visit. You can reach me for an interview by calling (555)-555-5555 and I hope to meet with you very soon.

Respectfully,

Your Signature