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EDUCATION & CERTIFICATES

**Master of Arts: Teacher** **Education**, 20XX-20XX, New Jersey City University, Jersey City, United States

**Bachelor of Arts: English**, 20XX-20XX, New Jersey City University, Jersey City, United States

20XX — TEFL Certification (UNI-Prep Institute)

PROFESSIONAL EXPERIENCE

**ESL Teacher, International Language School, Madrid, Spain, August 20XX—Present**

* Conducted daily lessons compliant with the English Language Proficiency Standards (ELPS) for six classes of 20+ students, whose first language is Spanish.
* Introduced a tandem system with the help of 25 native speakers to help students to use their language knowledge in practice.
* Founded a base of 300+ films and TV series with Spanish and English subtitles with free access to all of the students.
* Organized 3 winter and 2 summer language courses for students with different knowledge of English language.
* Introduced a poetry and recitation competition that takes place every semester.
* Founded a weekly discussion book club for students with more advanced language skills.

**ESL Teacher, International Language School, Lisbon, Portugal, September 20XX—July 20XX**

* Developed 8 different course plans and resourceful working materials for children and adult learners at basic and advanced level.
* Retained 100% of the passing of the EFB, FCE and CAE exams among students attending classes.
* Set extra classes for students falling behind to bring them to the level of the rest of the group.

CONTACT INFORMATION

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Andressa Jacques  
ESL TEACHER