**ACCOUNTANT RESUME**

**CONTACT**

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**Address**

47 Aaron Smith Drive Harrisburg, PA 17101

**CAREER OBJECTIVE**

Certified Public Accountant with 6+ years of experience of ledger processes, reconciliations, and streamlining reports. Possess an MBA. Seeking to leverage my professional expertise and experience into a managerial role as a corporate banker.

**EDUCATION**

**Poloma College, Bloomfield, NJ | 2014 - 2015**

Masters of Business Administration (MBA)

**Grover College, Alamosa,**

**CO | 2008 - 2012**

BA Accounting

**EXPERIENCE**

**Financial Analyst**

Langford Partnership, Sacramento, CA | September 2016–Present

* Create 10+ financial reports per week and support all areas of responsibility within a 5-person finance team
* Manage a $350,000 budget, with a reduction of costs totaling 15% over 2 years
* Analyze, examine, and interpret 500+ records per month; compile financial information; and reconcile reports and financial data
* Perform process analysis and communicate recommendations to management
* Process journal entries and correct records to ensure accuracy

**Financial Advisor**

Bringham & Sons, Bakersfield, CA | June 2014–August 2016

* Conducted thorough reviews of potential business partnerships and strategies, and performed risk analysis using Facilitated Risk Analysis Process (FRAP)
* Trained and supervised 2 new employees, ensuring they maintain high attention to detail
* Forecast losses and earnings using quantitative/qualitative analyses to a high degree of accuracy, allowing the company to intelligently manage and invest resources valued at $14 million
* Adhered to departmental controls and regulations and maintained ethical conduct at all times.

**SOFT SKILLS**

* Excellent communication skills and ability to present complex information in an easy to understand format

**HARD SKILLS**

Experienced with Oracle Essbase, SAP ERP, Mosaic

Knowledge of Oracle, SAGE, and Microsoft Office