**MEETING AGENDA**

**Meeting Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date: |  | Time: |  | Location |
| September 9 |  | 11:00 am |  | Mirjam Nilsson |

**Purpose of meeting**

**Last meeting decision**

* [Decision] 1
* [Decision] 2
* [Decision] 3
* [Decision] 4
* [Decision] 5
* [Decision] 6

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| --- | --- | --- | --- |
| President | Mirjam Nilsson | COO | Rajesh Santoshi |
| CEO | Flora Berggren | **SEO Strategist** | Elizabeth Moore |
| VP Marketing | Graham Barne | **Product Designer** | Robin Kline |
| VP Product | Mirjam Nilsson | **Content Developer** | Takuma Hayashi |

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| **Time** | **Item** | **Owner** |
| 11:00  | Welcome  | Mirjam Nilsson |
| 11:05  | Old business  | Flora Berggren  |
| 11:15  | Vote on new secretary  | Rajesh Santoshi  |
| 11:20  | Discuss advisory committees | Graham Barnes |
| 11:30  | Vote on budget | Rowan Murphy |
| 11:40  | Break | Robin Kline |
| 11:45  | New business | Mirjam Nilsson |
| 12:00 | Committee reports | Flora Berggren |
| 12:15  | Announcements  | Rajesh Santoshi  |
| 12:30  | Adjournment  | Graham Barnes  |