**MEETING AGENDA**

**Meeting Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date: |  | Time: |  | Location |
| September 9 |  | 11:00 am |  | Mirjam Nilsson |

**Purpose of meeting**

**Last meeting decision**

* [Decision] 1
* [Decision] 2
* [Decision] 3
* [Decision] 4
* [Decision] 5
* [Decision] 6

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| --- | --- | --- | --- |
| President | Mirjam Nilsson | COO | Rajesh Santoshi |
| CEO | Flora Berggren | **SEO Strategist** | Elizabeth Moore |
| VP Marketing | Graham Barne | **Product Designer** | Robin Kline |
| VP Product | Mirjam Nilsson | **Content Developer** | Takuma Hayashi |

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| **Time** | **Item** | **Owner** |
| 11:00 | Welcome | Mirjam Nilsson |
| 11:05 | Old business | Flora Berggren |
| 11:15 | Vote on new secretary | Rajesh Santoshi |
| 11:20 | Discuss advisory committees | Graham Barnes |
| 11:30 | Vote on budget | Rowan Murphy |
| 11:40 | Break | Robin Kline |
| 11:45 | New business | Mirjam Nilsson |
| 12:00 | Committee reports | Flora Berggren |
| 12:15 | Announcements | Rajesh Santoshi |
| 12:30 | Adjournment | Graham Barnes |