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| **Authorization Letter** | [Email] |
| Authorization from Property Owner | [Address] |
|  | [Phone] |

TO [Receiver Name] [Receiver Title]

**Subject:** Letter of Authorization from Property Owner

Dear Jane Doe,

I, John Smith, am the legal property owner of 789 Maple Lane, New York, NY 10003, and I hereby grant authorization to Sarah Johnson as my authorized agent to act on my behalf in all matters concerning the property mentioned above.

**The purpose of this authorization is to enable Sarah Johnson to represent me and undertake the following activities on my behalf:**

* To negotiate and execute contracts, agreements, and other legal documents related to the property.
* To manage and handle any financial transactions pertaining to the property, including but not limited to collecting rent, paying property taxes, and disbursing funds on my behalf.
* To initiate and handle discussions with tenants, maintenance personnel, and other relevant parties regarding property-related matters.
* To make decisions regarding repairs, renovations, and maintenance of the property to ensure its proper upkeep and market value.
* To represent me in any legal proceedings, if required, related to the property.

I authorize Sarah Johnson to provide my signature on any documents or agreements necessary to carry out the tasks mentioned above. This authorization shall remain in effect until further notice or until the termination of the agency relationship.

**Please be advised that I hold the right to revoke this authorization at any time in writing.**

If you have any questions or require any further documentation to verify the validity of this authorization, please do not hesitate to contact me at (123) 456-7890 or john.smith@email.com.

Thank you for your cooperation in this matter.

Sincerely,

John Smith