**RENTAL VERIFICATION FORM**

# RENTAL PROPERTY INFORMATION

|  |  |  |
| --- | --- | --- |
| **Rental Property Address** | | |
| [City] | [State] | [Zip Code] |
| **Unit #** | [Number] | |
| **Property Account/Tax ID:** | [Account Number] | |
| **Council District** | [Number] | |

**TYPE OF DWELLING:**

Single

Family/Duplex/

Row Home/Townhouse (Complete one form per unit)

# PROPERTY OWNER INFORMATION

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Property Owner Name** | | [Name] | | | | |
| **Home Phone** | | [Number] | | | | |
| **Property Owner Address** | | | | | | |
| [City] | | | [State] | | [Zip Code] | |
| **Email Address** | [Email-Address] | | | **Cell Phone** | | [Number] |

# LEGAL AGENT INFORMATION

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Legal Agent Name** | | [Name] | | | | |
| **Daytime Phone** | | [Number] | | | | |
| **Legal Agent Address** | | | | | | |
| [City] | | | [State] | | [Zip Code] | |
| **Email Address** | [Email-Address] | | | **Cell Phone** | | [Number] |

**This form is to verify that the owner and tenant have complied with the Carbon Monoxide Alarm Law of Baltimore County (BCC 35-5-213.1).**

1. The Carbon Monoxide Alarms have been installed in accordance with the manufacturers’ specifications.
2. An alarm is installed in the common area outside of each sleeping areas.
3. Information was provided by the owner on alarm testing and maintenance to at least one audit occupant of the dwelling unit. The owner will keep a signed copy of this form acknowledging receipt by the tenant.
4. The owner will provide an alarm designed to alert hearing-impaired residents if an individual who is hearing-impaired occupies the dwelling unit and has requested the installation of the alarm by certified mail.
5. The tenant agrees to test and maintain the carbon monoxide alarm according to management guidelines.
6. The tenant must replace the batteries in the alarm as needed, and notify management by certified mail immediately of any malfunctions or other problems with the carbon monoxide alarm. Upon receipt of such notice, the owner must repair or replace the alarm.
7. The tenant may not remove or disconnect the alarm and may not remove the batteries or otherwise render the alarm inoperable.

**Exempt:**

The dwelling is exempt from this law because it meets all of the following criteria:

* No Fuel Burning Equipment
* No attached garage
* No wood burning fireplace/pellet stove

|  |  |  |
| --- | --- | --- |
| [Signature] |  | [Date] |
| **Owner Signature** |  | **Date** |

|  |  |  |
| --- | --- | --- |
| [Signature] |  | [Date] |
| **Tenant Signature** |  | **Date** |

Please return completed form to:

Rental Registration

111 W. Chesapeake Ave, Room 213

Towson MD 21204

410-887-6060

**THIS FORM MUST BE COMPLETED AND SUBMITTED WITH EVERY CHANGE OF TENANT**