**Effective Date:** [Date]

**Note:** All fees are subject to negotiation and may vary based on project complexity, duration, and other specific requirements. (This is the Example of Consultant Fee Schedule)

1. **Initial Consultation:**

Duration: Up to 1 hour

Fee: Free (or nominal fee if applicable)

1. **Hourly Rate:**

Standard Hourly Rate: $ amount per hour

Premium Hourly Rate (for urgent or specialized services): $ amount per hour

1. **Project-Based Fees:**

Short-Term Project (1-4 weeks): $ amount

Medium-Term Project (1-3 months): $ amount - $ amount

Long-Term Project (3+ months): $ amount and above

1. **Retainer Packages:**

Weekly Retainer (X hours per week): $ amount per week

Monthly Retainer (X hours per month): $ amount per month

1. **Performance-Based Fees:**

X% of project cost (if applicable)

1. **Travel Expenses:**

Travel expenses (flights, accommodation, meals, transportation) will be billed separately.

1. **Additional Services:**

Any additional services outside the scope of the initial agreement will be charged at an hourly rate of $ amount.

1. **Payment Terms:**

Payment is due within 15 days of the invoice date.

Late payment may incur a X% late fee after a grace period of [Number] days.

1. **Cancellation and Refunds:**

If the project is cancelled by the client after work has begun, a cancellation fee of X% of the remaining project cost will apply.

No refunds for completed work.

**10 Scope Changes:**

Changes to the project scope may result in adjustments to the fees. Any additional work will be discussed and agreed upon before proceeding.

* **Confidentiality:**

All client information and project details will be kept strictly confidential.

* **Legal Disclaimer:**

The consultant's liability is limited to the fees paid for the services. The consultant is not liable for any consequential damages.