**REPLY TO INTERVIEW INVITATION EMAIL**

Subject: Reply to interview invitation

Dear Ms. Smith,

Thank you for the invitation to interview with **[company name]**. I want to confirm that I will be available to meet with you on Saturday, August 30 at 9:30 a.m.

I appreciate the opportunity to talk with you and am looking forward to learning more about the position.

Sincerely,

XYZ