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| |  | | --- | |  | | **Authority Letter** Vehicle Ownership Transfer | |  | | To  [Receiver Name]  [Receiver Title]  [Addess]  [Email] | |  | | From  [Sender Name]  [Sender Title]  [Addess]  [Email] | | |  | | --- | |  | |  | | **Subject:** Authorization for Vehicle Ownership Transfer Representation | |  | | To Whom It May Concern, | | I, [Your Full Name], authorize [Your Full Name], who is duly employed by [Specific Agency Name], to act on my behalf regarding the ownership transfer of my vehicle with the following details: | | * Make and Model: [Vehicle Make and Model] * Year of Manufacture: [Year of Manufacture] * Vehicle Identification Number (VIN): [VIN] * License Plate Number: [License Plate Number] | | [Your Full Name] is an authorized representative of [Specific Agency Name], and I grant full authority for them to handle all matters related to the ownership transfer, including document signing and necessary procedures. | | This authorization is effective immediately and will remain valid until the ownership transfer process is satisfactorily concluded. For any clarifications or verification, please do not hesitate to contact me directly or reach out to [Specific Agency Name]. | | Thank you for your cooperation. | | Sincerely,  [Your Full Name] | |  | |