

EDUCATION

* May 20XX, B.S. General Education, University of Illinois Chicago, IL
* May 20XX, A.A. Mass Communication, University of Illinois Chicago, IL

CERTIFICATION

* Teaching Assistant Course, Adult Education Centre, Chicago, IL / 20XX
* CELTA (Certificate in Teaching English to Speakers of Other Languages), Cambridge CELTA Course Online / 20XX

PROFILE

An organized professional with proven teaching, guidance, and counseling skills. Possess a strong track record in improving test scores and teaching effectively. Ability to be a team player and resolve problems and conflicts professionally. Skilled at communicating complex information in a simple and entertaining manner.

PROFESSIONAL EXPERIENCE

**September 20XX – Present, English Teacher, Pathways Primary School, Jacksonville, FL**

* Met parents and school governors; maintain discipline in the classroom; methodically provide resources for lessons; simplify lesson plans in line with curriculum objectives and assist students to prepare for examinations in a 2,500+ student school
* Trained four new English teachers, emphasizing the importance of classroom control

**June 20XX – August 20XX**

**Teaching Assistant, Mount Hill Secondary School, Jacksonville, FL**

* Responsible for ensuring that all students fully comprehended the taught curriculum and provided support to students who required extra guidance
* Worked closely with the other teachers to ensure all avenues of the curriculum are met and delivered lessons the students

JOSEPH ANDREWS

**ENGLISH TEACHER**