**DAILY EMPLOYEE TIMESHEET**

**Today’s date:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- | --- | --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** | **Sunday** |
| 7:00am | 7:00am | 7:00am | 7:00am | 7:00am | 7:00am | 7:00am |
| 8:00am | 8:00am | 8:00am | 8:00am | 8:00am | 8:00am | 8:00am |
| 9:00am | 9:00am | 9:00am | 9:00am | 9:00am | 9:00am | 9:00am |
| 10:00am | 10:00am | 10:00am | 10:00am | 10:00am | 10:00am | 10:00am |
| 11:00am | 11:00am | 11:00am | 11:00am | 11:00am | 11:00am | 11:00am |
| 12:00pm | 12:00pm | 12:00pm | 12:00pm | 12:00pm | 12:00pm | 12:00pm |
| 1:00pm | 1:00pm | 1:00pm | 1:00pm | 1:00pm | 1:00pm | 1:00pm |
| 2:00pm | 2:00pm | 2:00pm | 2:00pm | 2:00pm | 2:00pm | 2:00pm |
| 3:00pm | 3:00pm | 3:00pm | 3:00pm | 3:00pm | 3:00pm | 3:00pm |
| 4:00pm | 4:00pm | 4:00pm | 4:00pm | 4:00pm | 4:00pm | 4:00pm |
| 5:00pm | 5:00pm | 5:00pm | 5:00pm | 5:00pm | 5:00pm | 5:00pm |
| 6:00pm | 6:00pm | 6:00pm | 6:00pm | 6:00pm | 6:00pm | 6:00pm |
| 7:00pm | 7:00pm | 7:00pm | 7:00pm | 7:00pm | 7:00pm | 7:00pm |

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| --- | --- | --- |
| **Employee signature** |  | **Date** |
| **Supervisor signature** |  | **Date** |