**COLLEGE APPLICATION TEMPLATE**

**Dear Sir/Madam,**

I came to know through one of your college students that you are conducting a special workshop for management students. I am studying ……………….(name of course) in …………….(name of institute) and would like to attend it. I would like to know if there is any application to be submitted. If so, I request you to send me the application form to my address.

The training programs you conduct are popular in the industry and I want to take advantage of this opportunity. I understand that several big names in the industry are associated with the program. Lot many students belonging to various colleges are interested to participate in the training program and get benefitted.

Please inform me through email or you can contact me on my telephone number\_\_\_\_\_\_\_.

Looking forward to hear from you,

Thanking you,

**Yours Sincerely,**