|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| COMPANY NAME**INVOICE** |

|  |  |
| --- | --- |
| Invoice Date | 10 December 2015 |
| Due Date | 16 December 2015 |
| Client Purchase Order | PO12345  |
| My Reference | REF12345 |

 |
| **CLIENT DETAILS**1234 StreetTownCity, Zip CodeCountry | **MY DETAILS**6789 StreetTownCity, Zip CodeCountry |
| **Qty** | **Description** | **Unit Price** | **Total** |
| 5 | Product Description | $ 100.00 | $ 500.00 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |
| --- | --- |
| Subtotal | $ 500.00 |
| Tax | $ 0.00 |
| **Total Due** | **$ 500.00** |

|  |  |
| --- | --- |
| **SEND PAYMENT TO** | **PAYMENT INSTRUCTIONS** |
| Bill to information | Put your own payment instruction. |