

# APPOINTMENT REQUEST LETTER

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Dear **Mr. Willson Shaw**,

Good Day!

I am a Marketing Executive at BloomSpring Corp. and I would like to set an appointment with you on **March 9, 2021** at your office.

I have made considerable clients which proved to be quite helpful to their business. I am eager to discuss this same opportunity with you and how you can, in turn, make it beneficial for your company.

Would it be possible to set a meeting with you or any delegate to discuss this wonderful new venture? I will call you in a few days to answer any of your questions regarding this exciting business venture.

Regards,

**Mathew Cooper**  
**Marketing Executive**  
**BloomSpring Corp.**