**PERMISSION TO PLAY SPORTS LETTER**

Date: 21st March 20XX.

To,  
Mr. Jim Barriston,  
Principal,  
Willow Heights High School,  
Canada.

Subject: Permission to Play Sports Letter.

Dear Sir,

I, Master Anthony Harold, studying in class 8th of Willow Heights High School, am writing this letter to inform you that I have been selected to play football for the States Championship from our school. I would be representing our school and would be competing with other international schools. But for that, I will have to double up the practice and dedicate more time to this sport. Therefore, I request you to kindly grant me a half-day leave for five consecutive days starting on the coming Monday, i.e., 25rd -28th March, for extra practice.

The Championship is on the 29th of March, and I need to prep up for the same. I assure you that as soon as this gets done with, I am going to catch up on the academics. I promise not to let you down. I hope to get a positive response from your end.

Thanking you in anticipation,

Yours sincerely,

Anthony Harold,